



P.O. Box 583, Aztec, NM 87410

February 23, 2015

The Governing Board of East Culpepper Flats requests your support in seeking funding for the 574 Regional Pipeline connection. We have completed the Water Trust Board initial application (approved), and are readying the final application for submission. ECFDWCA has included the ECF, NS, and ULP Regional Pipeline (574 Regional Pipeline Connection) as the No.1 priority in their 2016-2020 ICIP.

Details of our Association:

☑ The East Culpepper Flats Domestic Consumers Water Association (ECFDWCA) owns and maintains a 6.5 mile water delivery system fed by a hilltop 30,000 gallon tank.

☑ We, as the Board, drive the ECFDWCA 2,000 gallon water truck weekly and fill the tank to keep the residents supplied with potable water at their properties.

☑ North Star Mutual Domestic has been a good partner to ECFDWCA and allows us to purchase water from their system to fill our water truck. North Star supports a regional pipeline that will connect to and automatically fill the ECFDWCA tank and to the Upper La Plata DWCA (ULPDWCA) service connection end. North Star has included the ECF, NS, and ULP Regional Pipeline (574 Regional Pipeline Connection) as the number 3 priority in their 2016-2020 ICIP.

☑ Upper La Plata has included the ECF, NS, and ULP Regional Pipeline (574 Regional Pipeline Connection) as the number 3 priority in their 2016-2020 ICIP.

☑ San Juan County supports the regional pipeline project and has included the ECF, NS, and ULP Regional Pipeline (574 Regional Pipeline Connection) as the number 3 priority in their 2016-2020 ICIP.

☑ The plan, as fully explained and planned in our Preliminary Engineering Plan, calls for 8 miles of 8" pipe to be laid along Highway 574, and to include a new pump station for NS and one for ULP.

This project is urgent for the dry land property owners/residents in the ECF, NS, and ULP area. It will positively impact a wide geographic area, provide water taps to unserved areas, and offer redundancy to the existing water companies.

The ECFDWCA Governing Board requests your support for our Water Trust Board Funding Application which will allow us to build in partnership with North Star, San Juan County, and Upper La Plata the 574 Pipeline Connection Project.

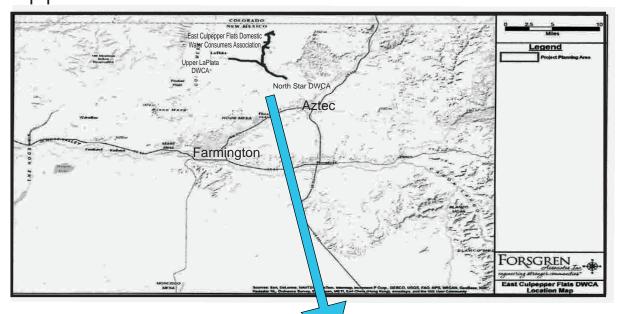
Thank you

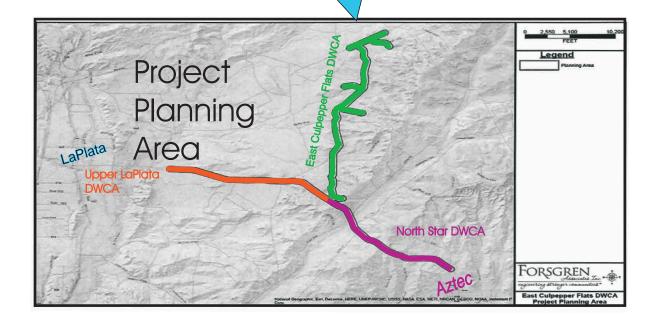
Derril Gleim

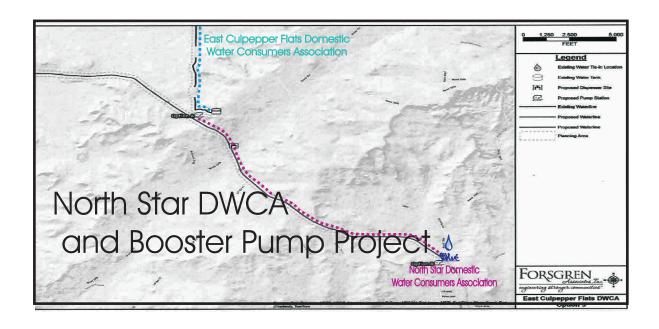
Board President

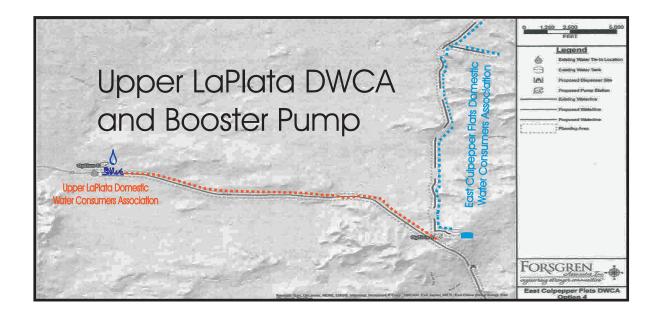
ECFDWCA NEEDS your support with the following:

- ✓ Legislative support for WTB funding application for Regional Pipeline Development
- ✓ Legislative support for the regionalization of North Star MDWCA, East Culpepper Flats DWCA, and Upper LaPlata DWCA.









East Culpepper Flats Domestic Water Consumers Association (ECFDWCA) has the following:

- 30,000 Gallon Water Tank
- 2,000 Gallon Water Truck
- 6.5 miles of functional water line infrastructure to properties
- Tank water connected to all properties at stub or meter (42 properties)
- Support letter from San Juan County (Att. 1)
- Support letter from North Star DWCA (Att. 2)
- North Star MDWC written commitment to supply ECFDWCA area with water (Att. 3)
- PER (Preliminary Engineering Plan)-2014:ECF-NS-ULP Regional Development Plan and approval letter (Att. 4, letter)
- Current Asset Management Plan (Att. 5, cover)
- ICIP for ECFDWCA, San Juan County for NS, and ULPDWCA list the pipeline as a top priority (Att. 6a, 6b, 6c)
- Board Managed Domestic Water Association in state compliance
- Board Members volunteer to haul water to fill the supply tank weekly
- Received \$50,000 from NMFA for PER (Preliminary Engineering Report), (Att. 7, letter)
- Received \$23,500 from state legislature 2014 for water line extension, tank road renovation, and tank pad security fencing (Att. 8, web page listing)
- WTB Funding application determined eligible and final application in process (Att. 9)
- Open Meeting Act Board Resolution current (Att. 10)
- 2015 ECFDWCA Budget Board Approved and State Approved (Att. 11)

Attachments are excerpts of the full documents.

Complete documents available
on www.ecfwater.com

Jack L. Fortner Chairman

> Keith Johns Chairman Pro Tem

Scott Eckstein Member

Margaret McDaniel

GloJean Todacheene Member SAN JUAN
COUNTY
NEW MEXICO
SINCE 1887

100 South Oliver Drive Aztec, New Mexico 87410-2432 Phone: (505) 334-9481 Fax: (505) 334-3168 www.sjcounty.net Mr. Kim J. Carpenter
County Executive Officer

Att. 1

December 11, 2014

Daryl Gleim
East Culpepper Flats Domestic WCA
PO Box 583
Aztec, NM 87410

Dear Mr. Gleim,

On behalf of the San Juan County Commission, please accept this letter of support in your efforts to secure funding for the Upper La Plata & North Star Regional Waterline project. The County Commission made this their 3rd ranked project within the FY2016-2020 Infrastructure Capital Improvement Plan (ICIP).

This project will not only benefit the current users on the East Culpepper Flats Domestic Water Consumers Association but also link the North Star and Upper La Plata Water User Association systems. Complete redundancy of all rural water systems in the county would be accomplished upon completion of this project.

If you are in need of any additional assistance or information, please don't hesitate to contact me directly.

Sincerely,

Mike Stark

County Operations Officer

Att. 2



December 9, 2014

East Culpepper Flats DWCA P.O. Box 583 Aztec, NM 87410

This letter is in support of your efforts to form and participate in a Regional Water Project. North Star Mutual Domestic Water Consumers Association, Inc. (North Star) has an ongoing Regional Water Project with Riverside, Cedar Hill, Dutchman's Hill and Flora Vista. The North Star Board of Directors and Staff encourage and promote Regionalization with all of our neighboring domestic water associations and cities. East Culpepper Flats could offer an elevated water storage area to store potable water for the ongoing regional entities. The North Star Regional Projects are listed on the Infrastructure Capital Improvement Plan (ICIP) for every year of the Planning Cycle. North Star connection to East Culpepper Flats and Upper LaPlata DWCA could provide East Culpepper Flats with a water source from two sources and provide Upper LaPlata with a second source of water from North Star. Again North Star does support your regional efforts and please keep us informed of your progress and contact us if we can be of assistant.

Sincerely.

Lloyd D. Ayliffe General Manager

Cc:/ North Star Board of Directors



Att. 3

Subject: Hartley Spring Ranchos Miller Land Development October 30, 2000

Ms. Roberts:

North Star DWC & MSW coop., Inc., can provide at least three-tenths (.3) acre foot of water for each household per year, in this development. North Star is continually upgrading our system and plant so that we may serve the needs of potential customers in our water district. I have enclosed copies of water quality testing and coliform testing.

If you have any further questions please call the office (334-9375) between the hours of 9:00 a.m. - 11:00 a.m. and 12:00 p.m. - 2:00 p.m.

Sincerely,

Jim Green, President

xc: Benny Brown, Secretary/Treasurer
Loren Linville, Vice President
Ernie Smith, Board Member
Miller Land Development, Subdivider
File

Grea &

And Mutual Sewer Works CO-OP, Inc. P. O. Box 1120 Aztec, NM 87410

Att. 5

Complete document available for review at www.ecfwater.com

East Culpepper Flats Domestic Water Consumers Association

Asset Management Plan



Water Tank: 30,000 gallons Location: N36° 54' 57.4" W104° 05' 16.7" Condition: Good Located on Federally Compliant fenced .25 acre pad Purchase Date: 2000 Replacement Date 2050: Value \$45,000

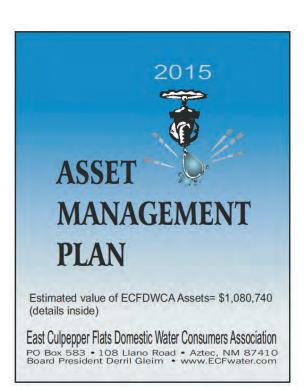


Steel stairs, LOCATION (on tank): N36° 54' 57.4" W108° 05' 16.8"

Condition: Good

Purchase Date: 2013

Replacement Date 2051: Value: (included in tank value)



East Culpepper Flats Domestic Water Consumers Association

Asset Management Plan



Mueller HYDRANT 1 Location: Water Tank N36° 54' 57.2" W108° 05' 16.7"

Condition: Good

Purchase Date: 2002

Replacement Date 2050: Value: \$150

YDRANT

Mueller HYDRANT 2 Location: CR1350, SE Corner of CR 1351 2.6 mi on Cr1350 N36° 57' 08.6" W108° 05' 22.3"

Condition: Good
Purchase Date: 2001
Replacement Date 2051:

Value: \$150

East Culpepper Flats Domestic Water Consumers Association

Asset Management Plan



METER 1: 59078044 Precision Location: 4.2 mi N on CR 1350, Miller/Lockeby

N36° 58' 20.3" W108° 04' 46.2"

Condition: Good Purchase Date: 2002 Replacement Date 2050: Value: \$250



METER 2: 59178049 Location: .5 mi W on CR 1352,(#53Lesher)

N36° 57' 38.1" W108° 05' 23.3"

Condition: Good Purchase Date: 2002 Replacement Date 2050: Value \$250

on ceby





NEW MEXICO ENVIRONMENT DEPARTMENT



SUSANA MARTINEZ Governor JOHN A. SANCHEZ Lieutenant Governor 5500 San Antonio Drive NE Albuquerque, NM 87109 Phone (505) 222-9500 Fax (505) 222-9510 www.nmenv.state.nm.us

RYAN FLYNN Cabinet Secretary BUTCH TONGATE Deputy Secretary

November 3, 2014

Derril Gleim, President
East Culpepper Flats
Domestic Water Consumer Association
108 Llano Street
Aztec, New Mexico 87410

RE: Review of Final East Culpeper Flats Domestic Water Consumers Association Preliminary Engineering Report, September 2014 (NMFA 3071-PG)

Mr. Gleim:

The New Mexico Environment Department (NMED) Construction Programs Bureau (CPB) has reviewed the Final East Culpepper Flats Domestic Water Consumers Association Preliminary Engineering Report (PER) which was prepared by Forsgren Associates, Inc. and received on October 28, 2014. The final PER adequately addresses the comments in the review letter dated September 17, 2014 and the NMED CPB hereby recommends approval of the PER.

If you have any questions or comments, please contact me at 505.222.9567 or david.bishop@state.nm.us.

Sincerely,

David E. Bishop, P.E.

Project Manager

New Mexico Environment Department

Construction Programs Bureau

5500 San Antonio NE

Albuquerque, NM 87109

(505) 222-9567 (office)

(505) 222-9510 (fax)

cc:

Jennifer M. Walter, P.E., Forsgren Associates, Inc. Jim Perry, Sr. Program Administrator, LGPF, NMFA

P:\~PROJECTS\NMFA PG\East Culpepper 3071-PG\East Culpepper PER 11-3-14.doc

ECF ICIP Plan page 1/5. Complete ICIP available at www.ecfwater.com

Att. 6a

Infrastructure Capital Improvement Plan FY 2016-2020

Priority 1 ICIF Capital Project Description Yep##### 2016 SET ID:27501 Colonias? No Project Title: EC Flats, LaPlata, North-tar Regional Water inc. Project Type: Category: Warm Supply Lagislative Language: issip in distigation consense for Regime. We offer concess only selving Surface of websitions concest Surface. Diggs CaPhta and East Cafgogar Flow DAVCA's Lo plan, design, and construct and mule of wageting in crosp a regional way may seen that would provide accounted polable was recorded or fishy functional to take the great of the plant to Description: (JULIW21094), Lost Capapper Linis (JCII #2769) and Upper Lot has (ICII #2769) acreed mass Trah Waler Association will connect its as a fig. system into a regimal sanction equals of proveing water of \$4500 mass of exister properties FACT/9904 cosiders and all mass code exists proporties had water on a weakly basis. 4 (1998) Point Clar \$0.756 \$00 J. Pojsa vali bakanglian ingtap (Poplesis 1,0 emptor the Professionary Enganceing Roya (CTR) water rights up to observe the suspicition to discribing in the desire emerged studies, \$50,000. To mently A Forgrowing Costgo and Cross or for the Regional Purpose \$1,385,106,18 cm inc. 3. Complete construe commit for indring in mort. \$1,321,700, 15 murths Does the project have Efe expectancy of 10 or more years? is the project incressary to address population growth? $Y.\omega$ Has the land and all necessary easement or rights of way been acquired to complete the project? Street/Waterline Project (Name the streets, if applicable, and/or specific areas that will be affected.) liggional World Amjart trige sprice of NM Sixual Cwy 574 and County Read IPSD 11577 au NM 87415 Lafilode: 36.921333 Longitudes -108,09797 is Lucation: Health? Yes Safety? Yes Liability? Yes Other! No is the project accessory to efinduate potential or actual issue(s) in: Date of Order: La this project exquired by Federal, State or Judicial mandale? Issued by N) Is this project tied to another funding source as a match compositor? Kongling source: Has this project received previous legislative funding? Nα Year Funded Amount Fouded Funded to Date: Secured Forsik? Sources Armognit NMFA 50,000 Yes No ŋ No No No

Fee Colpaper Flats Daz satic Water Concountry Access 11:19-14162

Pisday, June 15, 2014

Project III:27691

Att. 6b

Entity Code: 16000

San Juan County / North Star Regional ICIP Water Connection Project

Infrastructure Capital Improvement Plan FY 2016-2020 ICIP Capital Project Description **Priority 3** Counties San Juan County Year/Rank: 2016-003 TD- 27694 Project Tifle: Upper La Plata & North Star Regional Waterline Colonias? No Project Type: New Category: Water Supply Legislative Language: To plan, design, and construct the Upper La Plata & North Star Regional Water Connection Project in La Plata, NM, San Juan County. Project Description: This project would connect the Upper La Plata & North Star Domestic Water Users into a regional system in addition to serving the incorporated area between the water systems that are currently without water potable water service. This currently un-serviced area includes the Hartley Springs Subdivision and Culpepper Flats Domestic Water Associations, that currently haul their water. The Preliminary Engineering Report is currently being completed and will provide details regarding the linear feet of waterline, pipe size, etc. Does the project have a life expectancy of 10 or more years? Yes Is the project necessary to address population growth? Has the land and all necessary easement or rights of way been acquired to complete the project? Street/Waterline Project (Name the streets, if applicable, and/or specific areas that will be affected.) East Culpepper Flats Domestic Water Consumers Association 42 Road 1350 La Plata, NM 87418 Latitude: 36.57 Longitude: 108.45 Is the project necessary to eliminate potential or actual issue(s) in: Health? Ves Safety? Ves Liability? Yes Other? No Is this project required by Federal, State or Judicial mandate? No Date of order Essued by: Is this project fied to another funding source as a match component? Has this project received previous legislative funding? Year Funded Amount Funded Funded to date: Sources Secured Funds? NMFA 50,000 Yes n: No 0 No 0 No 0 No No

50,000

Total Funded To Date

Upper la Plata DWCA Priority 3 Regional Pipeline ICIP

Att. 6c

Entity Code: 16141

	Infrastructu	e Ca	pital Imp	roven	nent Plan	FY 20	016-2020				
		ICI	P Capital P	roject l	Description						
Special Districts	Prior	itv	3								
Upper La Plata V	Water Association										
Year/Rank 2016-003	47									m:	27693
Project Title: Upper	La Plata & North Star Regional Wat	erline		Proj	ect Type: Ne	w	Categ	ory: Wa	ter Supply		Colonias? N
Legislative Language:	To plan design and construct the Up County.	per La	Plata Water an	d North	Star Water f	or Region	al Water Cons	ection Pr	oject in La	Plata, NM,	San Juan
Project Description:	This project would connect the Upp- area between the water systems tha Subdivision and Culpepper Flats Do completed and will provide details re	are cur mestic V	rently without Vater Associati	potable on, that	water service. currently had	This curr their wa	ently un-servi	ced area i	ncludesthe	Hartley Spr	ings
Does the project have :	a life expectancy of 10 or more years?	Yes			Is the proje	ct necessa	ry to address ;	population	growth?	Yes	
Has the land and all ne	cessary easement or rights of way bee	n acquir	ed to complete	the proj	ect? No						
Street/Waterline Proje	ct (Name the streets, if applicable, and	Vor speci	ific areas that t	vill be a	ffected.) N	M HWY	574 From Mil	e marker	2 to mile m	arker 10.	
Location:	La Plata, NM 87418						Latitude:	365453	Nort	Longitude:	1080532 W
Is the project necessary	y to eliminate potential or actual issue	(s) in:	Health?	Yes	Safety?	Yes	Liability?	Yes	Other?	No	
Is this project required	by Federal, State or Judicial mandat	? No	Esme	d by:			Date	of order:			
Is this project fied to a	nother funding source as a match com	ponent?	0								
Has this project receiv	ed previous legislative funding? No		Year Funded		Amount F	anded					
Funded to date:	Sources		Amount				d Funds?				
	NMFA		50,000			N	es				
			0			N	o				
			0			N					
	Other		0			N N	7				





x FINANCING

PROJECTS

NEWS & UPDATES

Approved 2013

Oct 2013 Board Cycle Loans / Grants

Loans and Grants Approved at the October 24, 2013 NMFA Board Meeting

COUNTY	BORROWER	PURPOSE	AMOUNT	PROGRA
Catron	Coyote Creek Mutual Domestic Vater Users Association	Environmental Information Document	35,000	PG
Catron	Coyote Creek Mutual Domestic Water Users Association	Preliminary Engineering Report	50,000	PG
Cibola	Grants, City of	Equipment Project	265,831	PPRF
Colfax	Raton, City of	Equipment Project	56,577	PPRF
Guadalupe	Vaughn Municipal School District	Equipment Project	100,000	PPRF
Lea	Lea County	Preliminary Engineering Report	25,000	PG
Lea	Lovington, City of	Comprehensive Plan	50,000	PG
Lincoln	Carrizozo, Town of	Asset Management Plan	47,649	PG
Lincoln	Carrizozo, Town of	Water Master Plan	40,500	PG
Mora	Rainsville Water and Sanitation District	Asset Management Plan	15,000	PG
Otero	Tularosa, Village of	Asset Management Plan	50,000	PG
Rio Arriba	East Rio Arriba Soil and Wter Conservation District	Building Project	1,140,093	PPRF
Roosevelt	Elida, Town of	Asset Management Plan	50,000	PG
San Juan	Bloomfield, City of	Preliminary Engineering Report	17,125	PG
San Juan	East Culpepper Flats Domestic Water Consumers Association	Preliminary Engineering Report	50,000	PG
San Miguel	East Pecos Mutual Domestic Water Consumers Association	Environmental Information Document	40,000	PG
SanMiguel	Las Vegas, City of	Economic Feasibility Study	50,000	PG

Above is Abbreviated list of Approved Awardees for October 2013



SUSANA MARTINEZ Governor JOHN A. SANCHEZ Lieutenant Governor

NEW MEXICO ENVIRONMENT DEPARTMENT

Harold Runnels Building 1190 St. Francis Drive PO Box 5469 Santa Fe, NM 87502 Phone (505) 827-2806 Fax (505) 827-2837 www.nmenv.state.nm.us



RYAN FLYNN Cabinet Secretary **BUTCH TONGATE** Deputy Secretary

November 3, 2014

Mr. Derril Gleim East Culpepper Flats DWCA P.O. Box 583 Aztec, NM 87410

Special Appropriation Project: 14-1679-STB East Culpepper Flats Domestic WCA Improve \$23,500

Congratulations on the successful execution of your grant agreement. Enclosed you will find one executed original grant agreement for the above-mentioned grant. Please read the grant agreement carefully and pay attention to the following important requirements:

Report monthly in the Capital Projects Monitoring System (CPMS)

The grantee must report on the current project status in CPMS monthly. CPMS is found at http://cpms.dfa.state.nm.us/Login.aspx. This requirement begins with the first full month following the grant agreement execution date. No payments will be processed unless CPMS has been updated within 30 days prior to the approval of each disbursement request. Please refer to Article VIII. Reports C. Paperless Reporting of the executed grant agreement for this requirement.

If you do not have a login for the CPMS system, you must contact Jimmy Rodriguez with the DFA Capital Outlay Bureau immediately to obtai

Jimmy N. Rodriguez Department of Finance & Ad Capital Outlay Bureau 407 Galisteo St, Bataan Mem Ph: 505-827-3884 Fax: 50 e-mail: JimmyN.Rodriguez@

Your project manager, David Bishop at (505) 222-9567 or david.bishop@state.nm.us, will be glad to answer any questions you may have regarding the technical aspects of your project. Disbursement request questions and other financial matters can be directed to the program administrator, Valerie Trujillo at (505) 827-2958 or valerie.trujillo@state.nm.us.

We are looking forward to working with you on this project and will do whatever we can to help make it a worthwhile improvement to your community.

Sincerely.

Request disbursements

The disbursement request for example DR. All disburseme version is attached and an http://www.nmenv.state.nm

Jim Chiasson, P.E., Chief Construction Programs Bureau New Mexico Environment Department

Enclosures: Executed Grant Agreement with Attachments and Exhibits Sample Notarized Disbursement Request with Instructions Customer Satisfaction Survey with cover letter and return envelope

3. Submit executed contract

The grantee must have exec cc: David Bishop, Project Manager submitting disbursement req the executed contracts. Onc be submitted for payment.

Valerie Trujillo, Program Administrator

Partial List

2015 WTB Initial Applications as Approved September 24, 2015

Att. 9

821	Acequia de la Isla	Mora	Morphy Lake Dam Renovation	\$ 1,000,00
710	Ancones MDWCA	Rio Arriba	Water distribution construction	\$ 499,99
826	Angel Fire, Village of	Colfax	Coffey Well #2	\$ 564,00
832	Angel Fire, Village of	Colfax	Water System Improvements-Tank Rehabilitation	\$ 998,00
837	Angel Fire, Village of	Colfax	SCADA	\$ 889,00
769	Bernalillo, Town of	Sandoval	waterline installation	\$ 1,200,00
803	Bernalillo, Town of	Sandoval	Rehabilitation of well	\$ 750,00
711	Bloomfield, City of	San Juan	PER for regional water plant	\$ 210,00
723	Bluewater WSD	Cibola	Construct new well	\$ 801,05
717	Buena Vista MDWCA	Mora	supplemental well/meter install	\$ 499,24
733	Canoncito at Apache Canyon MDWC&MSW	Santa Fe	upgrade County transmission lines	\$ 2,380,00
822	Capitan, Village of	Lincoln	SCADA	\$ 225,00
825	Capitan, Village of	Lincoln	Meter Replacement Project	\$ 286,57
765	Carlsbad, City of	Eddy	South Wellfield/Double Eagle water wells	\$ 2,500,00
757	Carrizozo, Town of	Lincoln	McBride well improvements	\$ 235,00
801	Causey, Village of	Roosevelt	Water system improvements	\$ 310,00
840	Chama West WUA	Rio Arriba	Water System Improvements	\$ 314,00
841	Chamberino MDWC&SA	Dona Ana	Supplemental Well No. 2	\$ 125,00
759	Chupadero Water & Sewer Corp	Santa Fe	Phase II improvements	\$ 385,00
721	Corona, Village of	Lincoln	Water transmission pipeline	\$ 325,00
737	Cuatro Villas MDWUA	Santa Fe	Phase IV water system	\$ 2,000,00
706	Curry County	Curry	Waterline extentions	\$ 300,00
799	Desert Aire MDW&SWA	Dona Ana	Water system improvements	\$ 1,477,56
843	Eagle Nest, Village of	Colfax	Water System Improvements-Phase II	\$ 965,00
738	East Culpepper Flats DWCA	San Juan	plan, design, construct waterline	\$ 1,299,65
703	El Salto MDWCA	Taos	waterline replacement	\$ 700,00
707	El Valle de los Ranchos WSD	Taos	Water distribution lines	\$ 2,650,00
774	El Valle Water Alliance	San Miguel	Rehabilitation of existing water supply well/new well	\$ 882,27
714	Eldorado Area WSD	Santa Fe	installation of new production well	\$ 1,094,91

East Culpepper Flats Domestic Water Consumers Association

Open Meetings Act Resolution #15-02

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (Sections 10-15-1 through 10-15-4 NMSA 1978) states that, except as may be otherwise provided in the Constitution or the provision of the Open Meetings Act, all meetings of a quorum of members of any board, commission or other policy making body of any state agency held for purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such board, commission or other policy-making body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(0) of the Open Meetings Act requires the East Culpepper Flats Domestic Water Consumers Association to determine annually what constitutes reasonable notice of its public meetings:

NOW, THEREFORE, BE IT RESOLVED BY THE East Culpepper Flats Domestic Water Consumers Association that:

- Regular meetings of the East Culpopper Flats Domestic Water Consumers Association shall ordinarily be held at 108 Llano Street, Aztec, New Mexico at 6:00 p.m.
- 2. Unless otherwise specified, regular meetings shall be held each month on the first Thursday of the month. The agenda will be available at least seventy-two hours (72) prior to the meeting from the East Culpepper Flats Domestic Water Consumers Association whose office is located at 108 Llano Street, Aztec, New Mexico. Notice of any other regular meetings will be given len (10) calendar days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.
- 3. Special meetings may be called by the President of the Board upon three (3) calendar days' notice. The notice shall include an agenda for the meeting or information on how member of the public may obtain a copy of the agenda. The agenda shall be available to the public at least seventy-two hours (72) before any special meeting.
- 4 Emergency meetings of the East Culpepper Flats Domestic Water Consumers Association will be called under unforeseen circumstances that, if not addressed immediately by the public body, will likely result in injury or damage to persons or property or substantial financial loss to the public body. The East Culpepper Flats Domestic Water Consumers Association will avoid emergency meetings whenever possible. Emergency meetings may be called by the President upon twenty-four (24) hour notice, unless threat of personal injury or property damage requires less notice. The notice of all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.
- 5.For the purposes of regular meetings described in paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place and agenda is posted in the following locations: ECFWater.com, ECF Mail Box at the intersection of County Roads 1350 and 1352 and emailed to the membership of record as of the 1° of the month of each meeting. Copies of the written notice shall also be mailed to those broadcast station licensed by the Federal Communication Commission and newspapers of general circulation that have made a written request for notice of public meeting.
- 6. For the purposes of special meeting and emergency meetings described in paragraphs 3 and 4 of this resolution, notice requirements are met if notice of the date, time, place and agenda is provided by telephone to newspapers of general circulation in the state and posted in the following locations: Wab page ECFWater.com, ECF Mail Box at the intersection of County Roads 1350 and 1352 and emailed to the membership as of the 1th of the month of each meeting. Telephone notice also shall be given to those broadcast station licensed by the Federal Communication Commission and newspaper of general circulation that have made a written request for notice of public meetings.

7. In addition to the information specified above, all notices shall include the following language:

'If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the East Culpepper Flats Domestic Water Consumers Association at 505-860-2396 at least one (1) week prior to the scheduled meeting or as soon as possible to make necessary arrangements. Public documents, including the agenda and minutes, can be provided in various accessible forms, please contact the East Culpepper Flats Domestic Water Consumers Association if a summary of other type of accessible farm is needed."

- The East Culpepper Flats Domestic Water Consumers Association may close a meeting to the public if the subject matter is such that discussion or action is except from the open meetings requirements under Section 10-IS-1(H) or the Open Meetings Act.
 - a. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Board taken during the open meeting. The authority for the closed and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.
 - b. If a closed meeting is conducted when the East Culpepper Flats Domestic Water Consumers Association is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting is given to the members and to the general public.
 - c. Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice of closure.
 - Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussion in a closed meeting shall be made by vote of the Board of supervisors in a public meeting.
- 9. Pursuant to Open Meetings Act, Section 10-15-10, NMSA 1978, any or all members of the Board may participate in a meeting of the East Culpepper Flats Domestic Water Consumers Association by means of a conference telephone or other similar communications equipment when it is otherwise difficult or impossible for the members to attend the meeting in person, provided that each member participating by conference telephone can be identified when speaking, all participants are able to hear each other at the same time and members of the public attending the meeting are able to hear any member of the Board who speaks during the meetings.
- 10. The East Culpepper Flats Domestic Water Consumers Association shall keep written minutes of all open meetings. The minutes shall include the date, time and place of the meeting, names of the members in attendance and those absent, the substance of proposals considered and a record of any decisions and votes taken that show how each member voted. Draft minutes shall be prepared within ten (10) working days after each meeting and shall be approved, amended or disapproved at the next meeting where a quorum of the Board is present. Minutes shall not become official until approved, amended or disapproved at the next meeting where a quorum of the Board is present. Minutes shall not become official until approved by the Board. No minutes shall be kept of closed meetings of the Board nor shall minutes be kept of any meeting of any committee of the Board, unless otherwise provided by law.

PPROVED AND ADOPTED THIS 15th DAY OF January, 2015.

TIEST MAN Engard Secretary

Derril Gleim, President

SUSANA MARTINEZ

RICK LOPEZ



THOMAS E. CLIFFORD, Ph.D. CABINET SECRETARY

Att. 11

STATE OF NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION LOCAL GOVERNMENT DIVISION Bataan Memorial Building + Suite 201 + Santa Fe, NM 87501 PHONE (505) 827-8051 + FAX (505) 827-4340

January 23, 2015

Mr. Derril Gleim, President East Culpepper Flats Mutual Domestic Water Consumers Association P.O. Box 583 Aztec, NM 87410-0583

Dear President Gleim:

The final budget as submitted by the governing body for Calendar Year 2015 has been examined. The Local Government Division of the Department of Finance and Administration (Division) finds it has been developed in accordance with applicable statutes and budgeting guidelines. Sufficient resources appear to be available to cover budgeted expenditures.

Therefore, in accordance with Section 6-6-2-(E) NMSA 1978, the Division grants full certification of the final calendar year 2015 budget. The Division also notes that in accordance with the Budget Certification Rule 2.2.3 NMAC, the most recent audit or "Agreed Upon Procedures" (per 2.2.2.16 NMAC) submitted to the Office of the State Auditor was for 2013.

Budgets approved by the Division are required to be made a part of the minutes of your governing body according to Section 6-6-5 NMSA 1978. In addition, Section 6-6-6 NMSA 1978 provides that the approved budget will be binding on the local officials and governing authorities. Any official or governing authority approving claims or paying warrants in excess of the approved budget or available funds will be liable for such claims and warrants allowed.

Furthermore, state statute requires all revenue sources be expended only for public purposes, and if applicable, in accordance with the Procurement Code, Chapter 13, Article 1, NMSA 1978. Use of public revenue is further governed by Article 9, Section 14 of the Constitution of the State of New Mexico, commonly referred to as the Anti-donation clause.

Finally, please be advised that all transfers between funds and budget increases require Division approval pursuant to Section 6-6-2 (G) (H) NMSA 1978.

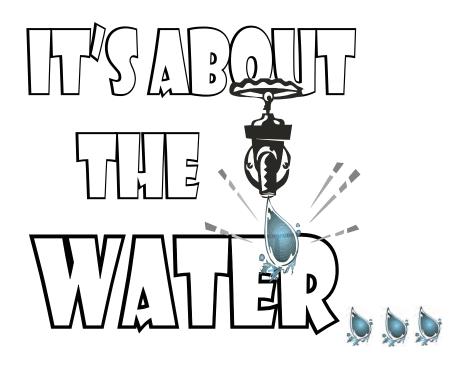
If you have any questions, please call me at (505) 827-8059.

Sincerely.

Tom Dixon

Budget and Finance Analyst

Cc. Mary Eppard, Secretary, East Culpepper Flats Mutual Domestic Water Consumers Association



East Culpepper Flats Domestic Water Consumers Association Report Flats Domestic Water Consumers Association