

# EAST CULPEPPER FLATS DWCA ANNUAL MEETING

January 16, 2014

Those in Attendance;

Derril Gleim  
Glennette Gleim  
Ralph Williams  
Karen Leshner  
Jim Leshner  
John Wayne  
Colleen Wayne  
Randy Bondow  
Charles Eppard  
Mary Eppard

Meeting was called to order at 6:10 PM. Notices were sent out and also put in the mailbox .

Minutes of the last meeting were sent out to everyone. Ralph made a motion to approve the minutes for December, John seconded the motion. The minutes for December were approved.

Derril brought up the fact that we need to pass the Open Meetings Act which states that our meeting are open to the public, it states when and where our meetings are and includes our special meetings etc. Ralph made a motion to pass it and John seconded the motion. It was voted on and passed.

Reports:

Financial report was given by Mary. Expenses for December 2013 are as follows:

Water hauling	\$140.00
Insurance	66.00
Fuel	147.92
Water from NS	192.24
BLM Leases	334.22
Maintenance on Water truck and Water tank	410.08
Tax & Revenue	107.93

Total Expenses \$1398.39

Balance in checking account \$1885.45

Sales tax went up for 2014.

#### Business:

Election of Board Members. No one wanted to run for Ralph or John's position. Derril proposed that we elect John and Ralph for the same position again. John seconded the motion, it was voted on and passed. There was no opposition. John and Ralph will serve in the same positions for another term.

State Auditors Certificate needs to be turned in. We went from Tier 1 to Tier 2. We're still exempt from having to do an audit. We still have to report some things a couple times a year to show that we are legal and doing what we need to do. Derril reported that he put our revenue at \$12,299.68.

#### Last Year's Budget:

A budget sheet was provided to everyone in attendance. Our revenue was \$12299.68 and our expenses were \$13214.84. We have a deficit of \$915.16.

Derril reported that we cannot use the extra meters that we have in stock. We have to purchase new meters. We have to follow the new lead free regulations. We can leave the meters that are in use at the present. We will either have to raise the fee for a new meter or decide that the landowner will have to purchase his own meter. There was discussion on the existing water meters about their being safe. All water companies are allowed to continue using the meters that are already installed. Derril reported that we can discuss changing out the meters that we already have installed. We can have a test for lead in our water to make sure. The board decided that we will have to pass the increase on to the customer for newly installed water meters. Our water is treated by North Star we don't treat it.

We are possibly going to gain a few more people in our subdivision shortly and will be purchasing more water from North Star. Derril also reported that the cost of fuel and everything is going up and we are forced to raise our rates at some point very soon. Last year we spent \$1974.22 on fuel and we need to plan on at least a 12% increase for fuel for the coming year. We spent \$1300.00 on truck maintenance and that needs to be increased to at least 10%. Miscellaneous rock etc was included in infrastructure. We need to plan on spending some on infrastructure. Together we all put in \$1000.00 for the rock purchased and put down to improve our road to the water tank so we could have better access during bad weather. Office supplies should be raised 10%. Cost of water from North Star should be increased by 16%. North Star is expected to raise their rates. Our membership fees will stay the same. We need to work on our budget before the February meeting. Jim reported that we need to have a contingency fund for unforeseen expenses. We need to generate more income for the year. We are forced to raise our water rates. There was considerable discussion about our budget. We need to work on our budget and approve a budget at the February meeting.

#### Water Rates:

Several plans were submitted to all members to discuss and decide which method we will use to increase water rates. We will continue to work on water rates in conjunction with our expected 2014 Budget. The Budget and Rate schedule will be finalized at the Feb. Meeting.

Ralph made a motion to adjourn the meeting, it was seconded by John. Meeting was adjourned

at 7:07 PM.